

CONFIDENTIAL USE ONLY

DD/R # 308-62

3 July 1962

MEMORANDUM FOR: Materiel Staff, OSA

ATTENTION:

[REDACTED]

25X1A9a

SUBJECT:

Blackboards for O/DDR

1. Please arrange to have procured two each blackboards, approximate size - three feet by four and one half feet, for installation on the wall of two of the rooms in suite 3E14.

25X1A

2. The vouchered cost center for this office is 3260-1000-1000; the [REDACTED] I am not clear on which way this should be charged.

3. Please also indicate on the requisition that this office should be called (X-6561) before the carpenters arrive to make the installation, to assure that the space will be free.

25X1A9a

[REDACTED]
**Assistant for Administration
O/DDR**

Distribution:

Orig & 1 - Addressee

2 - DD/R

25X1A9a

[REDACTED]

25X1A9a

DDR: [REDACTED]:6561:bb (3 July 62)